



Please complete all questions. Mark N/A if not applicable. Attach your Resume, a completed Teaching Philosophy Survey and a letter expressing your educational philosophy and how it aligns with APA's Vision, Mission and Philosophy (found on website or in person at the school). Applications are retained on file for one (1) year.

Personal Information

_____ Date: _____
Last Name First Name M.I.

_____ City, State, Zip
Complete Street Address

_____ (_____) (_____) _____
Phone Number Cell Number

_____ E-mail Address

_____ Former first and/or last name(s) used (FKA)

Have you been convicted of any crime, other than minor traffic violations, using your current or former names? Yes No
(if yes, please provide details)

Type of Employment Desired

Campus: Either West Valley only Draper only
Position Sought: Teacher Elementary Secondary: _____
 Instructor Secretary Curriculum Library Custodial/Janitorial Maintenance Food Services
 Recess/Lunchtime Aide Academic Support Specialist: _____ Other: _____
 Full Time Part Time – Hours _____

Date Available to begin work _____ Salary Desired _____

If hired, can you provide proof that you are a US citizen or legally permitted to work in the US? Yes No

Skills

Do you hold a valid Utah Teacher's Certification? Yes No If yes, type of certification: _____

Last 4 digits of SS # (for teaching licensure verification with the State of Utah): XXX-XX- _____

If No, how do you plan to certify in Utah? ARL Do you have an ARL letter? Yes No

Master's Program State Reciprocity Other _____

List other state licenses held or other states' licenses if applicable (i.e. Teaching Certificate in Idaho, etc.)

_____ Please list any State Approved Endorsements: _____

_____ Please list any languages spoken: _____

Are you proficient in:
 Windows XP Apple Mac OSX MS Office e-Mail the Internet PowerSchool Utah's SIS 2000+

Education**Undergraduate Education****College or University Attended**

Name: _____ Location: _____

Dates Attended: _____ Degree Received: _____

College or University Attended

Name: _____ Location: _____

Dates Attended: _____ Degree Received: _____

College or University Attended

Name: _____ Location: _____

Dates Attended: _____ Degree Received: _____

Postgraduate Education**College or University Attended**

Name: _____ Location: _____

Dates Attended: _____ Degree Received: _____

College or University Attended

Name: _____ Location: _____

Dates Attended: _____ Degree Received: _____

Other Education, Training or Honors: _____
_____**Employment History**

(Please list most recent employment first)

1. Company/Employer Name: _____ **Address:** _____

Position (grades, subjects taught if education): _____ Dates Employed (mo/yr) from: _____ to: _____

Starting Salary: _____ Ending Salary: _____ Additional Compensation: _____

Reason for leaving (be specific) _____ May we contact this employer? Yes No

Name & Title of Supervisor: _____ Phone: _____

2. Company/Employer Name: _____ **Address:** _____

Position (grades, subjects taught if education): _____ Dates Employed (mo/yr) from: _____ to: _____

Starting Salary: _____ Ending Salary: _____ Additional Compensation: _____

Reason for leaving (be specific) _____ May we contact this employer? Yes No

Name & Title of Supervisor: _____ Phone: _____

Employment History (continued)

3. Company/Employer Name: _____ **Address:** _____
 Position (grades, subjects taught if education): _____ **Dates Employed (mo/yr) from:** _____ **to:** _____
Starting Salary: _____ **Ending Salary:** _____ **Additional Compensation:** _____
 Reason for leaving (be specific) _____ **May we contact this employer?** Yes No
Name & Title of Supervisor: _____ **Phone:** _____

4. Company/Employer Name: _____ **Address:** _____
 Position (grades, subjects taught if education): _____ **Dates Employed (mo/yr) from:** _____ **to:** _____
Starting Salary: _____ **Ending Salary:** _____ **Additional Compensation:** _____
 Reason for leaving (be specific) _____ **May we contact this employer?** Yes No
Name & Title of Supervisor: _____ **Phone:** _____

Personal References

<p>1. _____ Name _____ Relationship to you _____ _____ City, State _____ Contact Number _____ Years known _____</p>	<p>2. _____ Name _____ Relationship to you _____ _____ City, State _____ Contact Number _____ Years known _____</p>
<p>3. _____ Name _____ Relationship to you _____ _____ City, State _____ Contact Number _____ Yrs. known _____</p>	

Certifications

I understand and agree that this application is not a contract. I understand that if APA makes an employment offer, acceptance of employment is not a contract of employment for a specified term. I understand that the APA employee/employer relationship is an at-will relationship and can be terminated by either party at any time, with or without cause, and with or without notice. This application does not create any expectation of employment. I also understand that any handbooks, manuals, policies and procedures maintained by APA are not contractual in nature, and may be amended or abolished at the sole discretion of APA at any time.

Should I become an employee of APA, I will abide by the terms of APA's policies and will conduct myself in an ethical and legal manner. I will, in addition, obey all of the laws of the United States, the State of Utah and of all localities where APA operates.

If I am offered and choose to accept a position with APA, I understand I will be required to demonstrate within three (3) days that I am legally permitted to work in the United States. Failure to provide evidence of eligibility will result in termination of employment.

I certify that the information furnished herein, was completed by me and that all supporting documents are true and complete to the best of my knowledge and belief. I understand that any omission or misrepresentation of material facts on this or any other record submitted for employment will constitute grounds for immediate dismissal.

I authorize APA to make such investigations and inquiries of my personal and employment histories; and other related matters as may be necessary in arriving at an employment decision. I hereby release APA, former employers and any other persons from any and all liability in regards to releasing information in connection with my employment application and related paperwork.

Equal Employment Opportunity (EEO) Policy Statement

It is the policy of APA to promote equal employment opportunities through a positive continuing program. APA is an equal opportunity employer. APA will not discriminate, nor tolerate discrimination, against any applicant or employee because of race, color, sex, religion, national origin, disability, veteran status, age marital status, or any other group protected by law.

 Print Name _____ Date _____

 Signature