

The Minutes
Regular Governing Board Meeting

September 1st, 2020

7:00 p.m.

APS District Office: 12894 S. Pony Express Rd., Unit 600, Draper, UT

Board Members Present: Ted Heap, Stephanie Henderson, Brad Blanchard, Thomas Young, Dee Henderson

Board Members Absent:

Staff Present: Carolyn Sharette, David Sharette, Lisa Brunson, Phil Collins, Casey Crellin, Kate York, Tim Evancich

Guests Present:

1. Welcome
 - 1.1. Upon determining the presence of a quorum, Dee Henderson welcomed the board members that were present at 7:06 pm
2. Presentation and Comments
 - 2.1. Minutes from July 28th, 2020
 - 2.1.1. Motion: To approve the minutes from July 28th, 2020
 - 2.1.1.1. Moved: Stephanie Henderson
 - 2.1.1.2. Second: Thomas Young
 - 2.1.1.3. Vote: Approved unanimously
 - 2.2. Board Training - None
 - 2.3. Public Comment - None
 - 2.4. Guest Presentation - (7:46 time certain with Gary Ogden). Gary described the update that he has been researching and bidding for the board on the D&O liability, employment practices, and the Educator's liability insurance. The current coverage is \$5,000,000 for Educators, employment practices and for D&O. The new coverage contemplated is an additional D&O-only policy with coverage of an additional \$5,000,000. Currently \$31,131 is the cost of the single policy. The additional \$5,000,000 will be \$26,107.
3. Consent Agenda: None
4. Board Business
 - 4.1. Board Composition
 - 4.1.1. The board discussed the assignment of board roles. Stephanie requested a description of board roles be sent to them and can consider making nominations at the next meeting.
 - 4.2. Policy & Compliance
 - 4.2.1. Off-Campus Learning Program Enrollment and Attendance Policy - Kate York presented the Off-Campus Learning Program Enrollment and Attendance Policy. Stephanie asked how students would be counted as absent and Kate and Lisa responded. Stephanie also asked how parents will be notified when it is time to re-enroll in the On-Campus program.
 - 4.2.1.1. Motion: To approve the Off-Campus Learning Program Enrollment and Attendance Policy
 - 4.2.1.1.1. Moved: Dee Henderson
 - 4.2.1.1.2. Second: Ted Heap
 - 4.2.1.1.3. Vote: Approved unanimously

- 4.2.2. On-Campus COVID-related Absence Policy - Kate York presented the On-Campus COVID-related Absence Policy
 - 4.2.2.1. Motion: To approve the amendment to the attendance policy
 - 4.2.2.1.1. Moved: Stephanie Henderson
 - 4.2.2.1.2. Second: Thomas Young
 - 4.2.2.1.3. Vote: Approved unanimously
 - 4.2.3. Enrollment and Lottery Policy Amendment - Kate York presented the Enrollment and Lottery Policy Amendment
 - 4.2.3.1. Motion: Conditionally approve the amendment to the Enrollment policy, pending legislative changes
 - 4.2.3.1.1. Moved: Brad Blanchard
 - 4.2.3.1.2. Second: Stephanie Henderson
 - 4.2.3.1.3. Vote: Approved unanimously
 - 4.2.4. School Materials and Supplies Deposit Charges - Kate York presented the School Materials and Supplies Deposit Charges. The board expressed some concern on the idea of taking student's families to collections. Staff explained that the collections is a last resort scenario, and that most of the time staff will work with families and give them opportunities to return the equipment. The collections part of the policy has been in the policy for a while (it is not new today) and it has never been exercised. The bulk of this policy change is the deposit that we are adding, which will hopefully incentivize families to return the items. The item was tabled until next month.
- 5. Management Company Report
 - 5.1. The Academic report was presented by Carolyn Sharette. Carolyn reviewed enrollment numbers with the board. The board discussed the report at length with management. The board is satisfied with the report.
 - 5.2. Financial Report: Casey Crellin presented the financial report. He noted that we are having some difficulty creating the report for the board - this is our first month trying to report from the new NetSuite system, but staff is working diligently to get the reports in a wonderful format for the board.
 - 6. The board's attorney called into the meeting and explained the agreement with the fiscal monitor. The board decided to post the item on an agenda for tomorrow night to consider the agreement, since it wasn't posted for this meeting. The board's attorney also advised the board to have the chairman sign the SCSB Distance Program Form (assurances) document again that was incompletely signed after the last meeting.

Adjournment by Brad Blanchard at 9:25 p.m.

Minutes approved on: 09/30/2020

Board Secretary initials: SH

Items for next meeting: Loss report on deposit policy