

The Minutes
Governing Board Meeting (Virtual)

June 23rd, 2020

7:00 p.m.

Board Members: Dee Henderson, Stephanie Henderson, Brad Blanchard, Thomas Young

Staff: Carolyn Sharette, David Sharette, Lisa Brunson, Phil Collins

Guests:

1. Welcome
 - 1.1. Dee Henderson welcomed the board members that were present.
2. Presentation and Comments
 - 2.1. No public comment
 - 2.2. Minutes from June 18th, 2020
 - 2.2.1. Motion: To approve the minutes from June 18th, 2020
 - 2.2.1.1. Moved: Ted Heap
 - 2.2.1.2. Second: Dee Henderson
 - 2.2.1.3. Vote: Approved unanimously
3. Consent Agenda: None
4. Board Training: Board training on Special Education requirements was moved to a future meeting, TBD
5. Board Business
 - 5.1. USBE Annual Assurances
 - 5.1.1. Motion: To approve the USBE LEA annual compliance and assurance document.
 - 5.1.2. Moved: Dee Henderson
 - 5.1.3. Second: Ted Heap
 - 5.1.4. Status: Approved unanimously
 - 5.2. School Fees Amendment
 - 5.2.1. Motion: To approve the amended fee for the senior sweater due to the increased cost of the senior sweater
 - Moved: Stephanie Henderson
 - Second: Brad Blanchard
 - Status: Approved unanimously
 - 5.3 School Fee Review - Tardy School optional fee has now been changed to a fee-waivable fee on the fee schedules. This will be presented for a board vote at the next meet.
 - 5.4 Finance Policy Amendment - the finance policy was presented for amendment to the cash disbursement policy to specifically allow for adjustments to be made to the record in accord with SB202; clarifying that the conflict of interest for Federal and State programs/awards; added citations at the end of the policy.
 - 5.4.1. Motion: To approve the amendment to the cash disbursement policy as presented, which updates the policy in light of SB202, clarifies the conflict of interest policy, and adds citations.
 - Moved: Ted Heap
 - Second: Stephanie Henderson
 - Status: Approved unanimously
 - 5.5 Enrollment Policy - the USBE requires language in the enrollment policy regarding persistently dangerous schools. Staff has added this language to the enrollment policy.

Motion: To approve the enrollment policy amendment, which adds a required section to the policy regarding “persistently dangerous schools”.

Moved: Ted Heap

Second: Brad Blanchard

Status: Approved Unanimously

5.6 LEA Specific Licensing Policy - The USBE is adjusting the licensing practices in Utah and this new policy aligns with the new state rules.

Motion: To approve APA’s LEA-specific licensing policy as presented.

Moved: Stephanie Henderson

Second: Dee Henderson

Status: Approved unanimously

5.7 The board has in place Tim Evancich as the School District Building Official, having been appointed several years ago. The board discussed re-appointing Tim Evancich as the SDBO.

Motion: To appoint Tim Evancich as UCA’s SDBO.

Moved: Dee Henderson

Second: Stephanie Henderson

Status: Approved unanimously

5.8 Establishment of a board audit committee. In fulfillment of 53G-7-402, the governing board establishes an audit committee:

MOTION: To form an audit committee, with Ted Heap and Thomas Young as members.

Moved: Brad Blanchard

Second: Stephanie Henderson

Status: Approved unanimously

6. Management Company Report

6.1. Academic Report was presented by Carolyn Sharette. The discussion included details about the School Improvement Plan (SIP) process the school staffs undergo in July and August, and the need for a school reopening plan that the USBE requires of every LEA in response to the COVID19 recommendations from USBE.

6.2. Financial Report: The FY21 budget was reviewed and discussed by the governing board.

6.3. Motion: To approve the proposed FY21 budget as presented.

6.4. Moved: Thomas Young

6.5. Second: Dee Henderson

6.6. Status: Approved unanimously

7. Executive Session

7.1. Motion: To dismiss to executive session to discuss pending or potential litigation at 8:13 p.m.

7.1.1. Moved: Dee Henderson

7.1.2. Second: Stephanie Henderson

- 7.1.3. Status: Thomas Young: Aye; Dee Henderson: aye; Ted Heap: aye; Brad Blanchard: aye, Stephanie Henderson: aye. Approved unanimously by roll call vote.
- 7.2. Motion: To leave executive session at 9:02 PM
 - 7.2.1. Moved: Stephanie Henderson
 - 7.2.2. Second: Bradley Blanchard
 - 7.2.3. Vote: Unanimous
- 8. The Board discussed the vacancy in the chairmanship of the governing board. Dee Henderson will remain the acting board chair until the next board meeting.
- 9. MOTION: Dee Henderson continues to act as board chair until the next meeting
 - Moved: Brad Blanchard
 - Second: Stephanie Henderson
 - Status: Approved unanimously

Adjournment 9:08 p.m.