

## Governing Board Meeting Minutes

Date: March 1, 2018

Time: 6:30

Place: APS District Office

Attendees: ; Board members: Sean Estes, Brad Findlay (Chairman), Clay Hatch, Sean Estes, Stacy McNeill

Staff: David Sharette, Carolyn Sharette, Phil Collins, Cindy Barrs, Tim Evancich

1. Welcome (6:55 p.m.) – Brad Findlay
2. Public Comment - None
3. New Business
  - i. Land Trust Plan for 2018-2019 - Lisa Bennett presented the committees' plans. Our LEA receives nearly \$500,000 in land trust funds. Most of the expenses that were decided upon are technology-related. There is some salary support and field trip support.

MOTION: To approve the 2018-2019 Land Trust plans as presented.

MOVED: Dee Henderson

SECOND: Sean Estes

STATUS: Approved unanimously

- ii. Carolyn Sharette presented the 2018-2019 fee schedule.

MOTION: To Approve the 2018-2019 Fee Schedule

MOVED: Sean Estes

SECOND: Stacey McNeill

STATUS: Approved unanimously

- iii. Carolyn Sharette presented the proposed 2018-2019 academic calendar.

MOTION: To approve the 2018-2019 Academic Calendar

MOVED: Dee Henderson

SECOND: Sean Estes

STATUS: Approved unanimously

- b. Discussion regarding a board members serving on the rfp review committee. Sean Estes will be on the committee to review the bids.
- c. Discussion regarding need for updated S&P rating for upcoming refinance.

MOTION: To Seek an Updated Rating from S&P Rating Evaluation Service

i. Moved: Sean Estes

ii. Second: Thomas Young

iii. Status: Approved unanimously

- d. Phil Collins, CFO for APS presented the recommendation from the management company regarding the appointment of Bond Counsel for the upcoming state finance authority financing. An rfp was issued,

proposals received, and proposals were scored by UCA's financial advisor and management team members. The recommendation is to hire Farnsworth-Johnson as bond counsel, with Ballard Spahr as additional tax counsel.

MOTION: To permit board chair Brad Findlay to sign engagement letters as presented. One with Farnsworth Johnson and Ballard Spahr.

MOVED: Dee Henderson

SECOND: Stacey McNeill

Status: Approved unanimously

e. Discussion of management contract (UCA/APS) RFP

Board Chair Findlay outlined that the management contract terminates in June 2018. It was discussed that there are two options under procurement law - sole sourcing, and rfp. Although APS may qualify as a sole-source provider, the counsel for the school, Joel Wright, recommends an rfp process. More discussion will follow at the April board meeting.

4. Follow-up Business

- a. Official opening of the bids for the auditoriums - Tim Evancich presented the responses to the RFP for the auditoriums and they were opened by the board.

The bids were due today, March 1, 2018. UCA received responses from:

- Ascent Construction
- Entelen Design Build LLC
- Merrill Sheriff Construction, Inc.
- Stout Building Contractors, LLC

3 of the 4 submitted electronically (Entelen, Merrill Sherriff and Stout). Ascent dropped off hard copies. Several others were interested but did not submit bids. When we inquired as to why they didn't bid, the responses thus far have been because due to the high level of construction they are too busy.

The review committee has been established:

Tim Evancich

David Sharette

Clayton Anderson

Ed Brunisholz

Sean Estes

Dee Henderson (board advisor)

Clay Hatch (board advisor)

The Review Committee will work toward having a recommendation by Friday, March 9th, 2018, to submit to the Governing Board.

The Governing Board will meet at 6:00 p.m., March 12, 2018 to receive the recommendation.

5. MOTION: To conditionally approve the Service Animals in School policy as presented by staff subject to review by counsel.

MOVED: Dee Henderson

SECOND: Thomas Young

STATUS: Approved unanimously

Information: The Character Development team invites the Board Members to participate in the spring events, and they distributed a schedule of events.

Adjournment 8:52 p.m.